



FUTURE GREEN



HOW TO RUN A LIGHTENING DECISION JAM

Turn discussion into decisions, and pledges into action.

- 1 PREP BEATS CHARISMA**
Colour-code each table and pre-build templates so you focus on the room, not the materials.
- 2 OPEN WITH CONNECTION**
A five-minute energiser or speed-networking round builds the safety that makes people contribute.
- 3 GO SILENT FIRST**
Everyone writes before anyone speaks, so the quietest person's idea isn't lost to the loudest voice.
- 4 TIME-BOX EVERYTHING**
Short, sharp rounds keep momentum up. Done beats perfect, every time.
- 5 NAME THE GROAN ZONE**
Warn people the messy middle is coming, so they stay calm when ideas start to diverge.
- 6 VOTE, DON'T DEBATE**
Dot voting makes prioritising fast and democratic, and skips the circular discussion that stalls meetings.
- 7 REFRAME AS 'HOW MIGHT WE'**
Turn the complaint into a question to open up solutions without blame.
- 8 MAKE DECISIONS VISUAL**
We remember only 5–9 things from a meeting. Ideas mapped on the wall actually stick.
- 9 END WITH EFFORT VS. IMPACT**
Map the actions, pick the quick wins, and put a clear owner beside each one.
- 10 CLOSE WITH APPRECIATION**
An appreciation circle locks in the energy and makes follow-through far more likely.

Heidi Spurrell · AJ&Smart Guide · Future Green Global, B Corp
futuregreen.global · hello@futuregreen.global

Practise these live in Sintra
Facilitation Sustainably · 28 Sep–2 Oct 2026



FUTURE GREEN

